



STATE OF UTAH
invites applications for the position of:

CHAPLAIN

SALARY:	\$18.39 - \$27.63 Hourly
OPENING DATE:	06/27/17
CLOSING DATE:	07/09/17 11:59 PM
NUMBER OF OPENINGS:	1
BENEFITS:	This position is not eligible for benefits.
CRIMINAL BACKGROUND CHECK:	You must successfully pass a criminal history check.
PHYSICAL ADDRESS:	Utah State Prison 14425 Bitterbrush Lane Draper, Utah
RECRUITER NAME:	Natalie Gearheart
RECRUITER TELEPHONE NUMBER:	801-545-5659
RECRUITER EMAIL ADDRESS:	ngearheart@utah.gov
OVERTIME EXEMPT:	No
SCHEDULE CODE:	IN - At Will: Employees in this position serve at the pleasure of the appointing officer in an at will status and may be terminated at any time without cause. This is not a career service position. Employees in this schedule may not work more than 30 hours per week.
EEO STATEMENT:	The State of Utah is an equal opportunity employer. Hiring is done without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, age or disability. Reasonable accommodations provided to known disabilities of individuals in compliance with the Americans with Disabilities Act. For accommodation information or if you need special accommodations to complete the application process, contact the Dept. of Human Resource Mgmt. at 801-538-3025 or TTY 801-538-3696.

JOB DESCRIPTION:

Principal Duties

As the Chaplain, you will administer various religious programs



and services at a State Institution and serving the religious and spiritual needs of residents and/or inmates and staff. You will also perform duties including:

- Develops and coordinates volunteer programs and visits, counsels and advises residents and/or inmates, prepares and conducts non-denominational religious services, advises the families of the residents and/or inmates.
- Prepares correspondence and reports, produces religious brochures, maintains files and records, performs public relations in the community.
- Makes requests for expenditures of money and coordinates any repairs to the chapel.

The Agency

The Utah Department of Corrections is a dedicated team of professionals who ensures public safety by effectively managing offenders while maintaining close collaboration with partner agencies and the community. Our team is devoted to providing maximum opportunities for offenders to make lasting changes through accountability, treatment, education, and positive reinforcement within a safe environment. For more information on the Utah Department of Corrections please click [here](#).

SUPPLEMENTAL INFORMATION:

- Risks found in potentially dangerous or unusual environmental stress situations, e.g. working at great heights, working in extreme outdoor weather conditions, being subject to possible physical attack, etc.
- Typically, the employee may sit comfortably to perform the work; however, there may be some walking; standing; bending; carrying light items; driving an automobile, etc. Special physical demands are not required to perform the work.
- ONLY APPLICANTS THAT MEET MINIMUM QUALIFICATIONS WILL BE CONTACTED.

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APPLICATIONS MAY BE FILED ONLINE AT:

<https://statejobs.utah.gov>

Position #12685

CHAPLAIN

NG

2120 State Office Building
Salt Lake City, UT 84114
801-538-3025

statejobs@utah.gov

CHAPLAIN Supplemental Questionnaire

- * 1. Do you have experience working and/or volunteering in a correctional facility?
- ☐ Yes
☐ No
2. If you answered yes to question #1, please list where you worked and/or volunteered, and the dates.
- * 3. Are you willing to work in the Utah State Prison and provide religious counseling and spiritual guidance to inmates, family members, volunteers and correctional staff members?
- ☐ Yes
☐ No
- * 4. Please rate your experience in the type of presentation or training, and your methods and/or techniques in which you have delivered verbal presentations or training.
- ☐ None
☐ Beginner

☐ Intermediate☐ Advanced

- * 5. Give some examples in which you have delivered verbal presentations or training to various groups using acceptable methods and techniques.
- * 6. Please rate your education, training and experience in providing religious counseling and spiritual guidance.
- ☐ None
- ☐ Beginner
- ☐ Intermediate
- ☐ Advanced
7. Please list titles, dates and details of your education, training and experience in providing religious counseling and spiritual guidance.
8. What types of spiritual/counseling curriculum, courses and learning objectives have you developed or taught?
- * 9. Are you a current or past employee with the Utah Department of Corrections?
- ☐ Yes
- ☐ No
- * 10. All your responses to this application must be supported by your resume. "See Resume" is not an acceptable answer for any question. Failure to include your resume in your profile may result in disqualification from further consideration. Do you understand these terms?
- ☐ Yes
- ☐ No
- * 11. Please indicate how you heard about this specific job posting.
- ☐ State Jobs
- ☐ An External Job Posting Site (Indeed, LinkedIn, etc.)
- ☐ Social Media (Facebook, Twitter, etc.)
- ☐ Advertisement (Newspaper, Internet, Radio, etc.)
- ☐ Professional Network
- ☐ University Network (Career Center)
- ☐ Referred by a Friend or Colleague
- ☐ Contacted by a Recruiter
- ☐ Career Fair
- ☐ Internal communication from a State Agency that employs me - State employees only
- ☐ Other
- * Required Question